

Giovanna Rufo

Paralegal

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Giovanna G. Rufo is a paralegal in the Firm's Matrimonial & Family Law Practice. With over 25 years of experience, Giovanna supports the attorneys in all aspects of divorce and family law cases, from the inception of a matter to its conclusion.

Giovanna assists with matter intake, drafting and preparation of various court documents. She maintains case files and assists with the organization of these files to insure orderly records and efficiency. She investigates the factual evidence of a case and prepares net worth statements, discovery demands and responses, exhibits, charts and analysis of records. She also communicates with clients throughout the engagement to provide assistance and support to ensure that our clients are always informed of the status of their matrimonial matter.

Education

- Iona College (B.A.)
- Iona College (M.S.)

Professional Affiliations

- Nassau County Bar Association
 - Paralegal Committee Member

Related Services

- Matrimonial & Family Law